



EXHIBITIONS  
CONGRESSES  
INTERIORS

MANUEL EXPOSANT  
*EXHIBITOR GUIDE*

## Shell scheme stand | Description



*Non-contractual images*

### The Standard Shell Scheme Stand includes:

- White walls L100xH250cm
- Fascia board(s) on open side(s)
- Grey carpet on the stand surface
- 1 oval nameboard L220cm with standard text or logo
- 2 LED Spotlights (electricity to be ordered separately)
- 1 triple socket, Swiss plug (electricity to be ordered separately)
- Build-up and dismantling

### Shell scheme stand structure available upon request at [locastand@mathys.pro](mailto:locastand@mathys.pro)

Price per sqm starting at CHF 60.- Excl. VAT (floor space not included)

Electricity & cleaning are not included in your shell scheme stand and must be ordered via Palexpo ShopOnline:

<https://www.palexpo.ch/en/exhibitor-area>

Catering, flowers, Internet can also be ordered via this ShopOnline.

Thanks to this guide, you will find various additional fittings that will give you the opportunity to personalise your space:

- Page 2: Customize your nameboard
- Page 3: Different graphic options for your stand walls
- Page 4: Various accessories such as shelves, carpet or doors
- Page 5: Furniture package for shell scheme stands

### IMPORTANT INFORMATION

Panel, decoration and fascia boards are property of Mathys SA and must not be altered. Damages will be invoiced. The recommended fixing systems are double-sided velcro pads or S shape hook + chain.

Company name: .....

Stand number: .....

## Shell scheme stand | Signboard

Each shell scheme stand is equipped with one signboard, in standard black lettering or logo. Additional signs can be ordered thanks to the accessories order form. All signboards remain the property of Mathys SA.

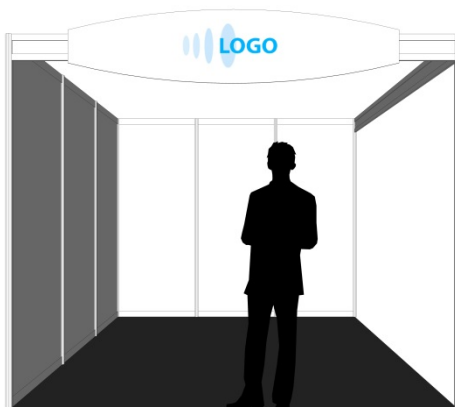
### ☐ Option 1: Signboard in standard lettering



*Non-contractual image*

Thanks for filling in the below information. You can have up to 16 letters per line (spaces included). The letter height will depend on your text length.


### ☐ Option 2: Signboard with logo



*Non-contractual image*

Logos (high resolution or EPS, vectorised) can be sent to [locastand@mathys.pro](mailto:locastand@mathys.pro). Please specify your company name as well as the name of the exhibition as a reference

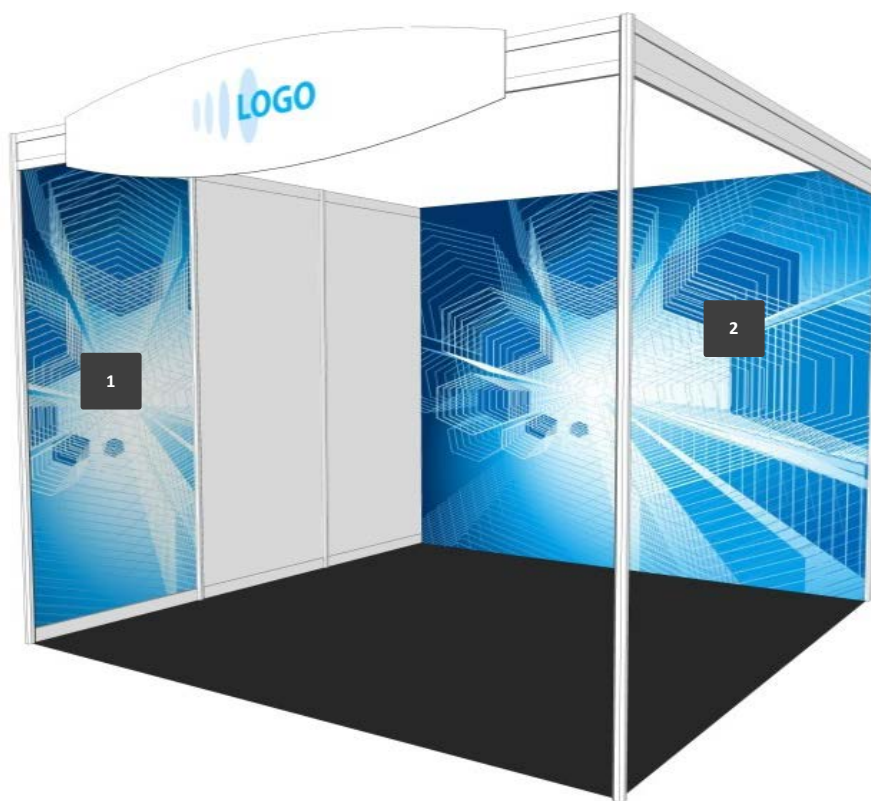
**All logos will be accepted without any extra cost until Thursday, June 1st 2017.** Passed this date, all signboard will be in standard lettering.

■ Deadline for confirming your nameboard information: **Friday, June 9th 2017.**

Company name: .....

Stand number: .....

## Shell scheme stand | Graphics



*Non-contractual image*

Réf	n°	Description	Qty	Price CHF	Total
VI_IMPR100	1	Digital graphic for straight white wall L100xH250cm		319.-	
VI_IMPR300	-	Digital graphic for straight white walls L300xH250cm ⚠ Pillars will remain visible between each panel		933.-	
VI_IMTR300	2	Printed fabric L300xH250cm		1'256.-	
VI_IMTR400		Printed fabric L400xH250cm		1'511.-	
VI_IMTR500		Printed fabric L500xH250cm		1'833.-	
VI_IMTR600		Printed fabric L600xH250cm		2'167.-	
VI_CL100	-	Lightbox L100xH250cm		951.-	
Total Excl. VAT, CHF					.....

Banners can be kept by the exhibitors during the dismantling. However, the hanging system remains the property of Mathys SA.

- All graphic orders must be sent before Thursday, June 1st 2017.

At the reception of your order, templates will be sent in .ai format

- All graphic files must be sent ready to print by Friday, June 9th 2017.

**All prices are exclusive of 8% VAT and are valid for the duration of the event. Any orders received passed Thursday, June 1<sup>st</sup> 2017 will incur a 20% surcharge and will be subject to availability.**

Company name: .....

Stand number: .....

## Shell scheme stand | ACCESSORIES



Palette coloris standards  
Standard colors palette



Spot LED 33W



*Non-contractual image*

Ref	N°	Description	Qty	Prices / unit	Total
ACC_PMOQS	1	Standard carpet: <input type="checkbox"/> Grey <input type="checkbox"/> Red <input type="checkbox"/> Green <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Anthracite		CHF 25.-/sqm	
ACC_PA100	2	Additional white wall, <input type="checkbox"/> L50cm <input type="checkbox"/> L100cm		CHF 54.-	
ACC_PO	3	White door L100cmxH200cm, lockable, with top white panel		CHF 255.-	
ACC_PAC100	4	Change of colour on existing panel (L100xH250) <input type="checkbox"/> Grey <input type="checkbox"/> Red <input type="checkbox"/> Green <input type="checkbox"/> Black <input type="checkbox"/> Blue <input type="checkbox"/> Anthracite		CHF 61.-	
ACC_EH	5	Set of 3 flat shelves, L100xP30cm, fixed to the wall		CHF 105.-	
ACC_RIG	6	Light grey curtain, L100cmxH200cm, with top white panel		CHF 84.-	
ACC_EI	7	Set of 3 sloping shelves, L100xP30cm, fixed to the wall		CHF 105.-	
ESG_TEXTE	8	Additional signboard with standard text or logo		CHF 235.-	
EC_ST1	9	Stemlight to fix on top of a panel		CHF 75.-	
EC_RA3	10	Additional rail with 2 LED spotlights		CHF 133.-	
EC_SP1	11	1 additional spotlight to be added on the existing rail		CHF 63.-	
ACC_PLT	12	Stretched ceiling, white		CHF 49.-/sqm	
ACC_PM	13	Coat rack, L100cm, fixed to the wall		CHF 35.-	
Total in CHF, Excl. VAT					.....

Prices are exclusive of 8% VAT and valid for the duration of the event. They will be applied to any order confirmed by Friday, June 9th 2017. Passed this date, all orders will incur a 20% surcharge and will be subject to availability.

Company name: .....

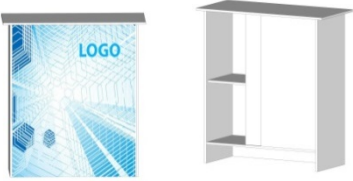

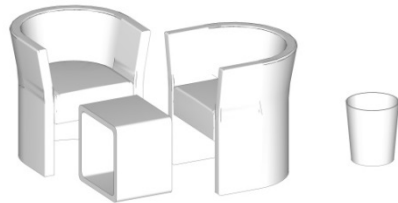
Stand number: .....

## Shell scheme stand | Furniture rental



*Non-contractual image*

Ref	N°	Description	Qty	Prices / unit	Total
MOB_CD	1	Reception desk, white		CHF 244.-	
MOB_SH	2	White high stool (the model can vary according to our availability)		CHF 44.-	
TN.010.B	3	Genève   Square white wooden table		CHF 44.-	
SC.001.B	4	Anières   White wooden chair		CHF 44.-	
AD.013.PL	-	Bin		CHF 9.-	
Total in CHF, Excl. VAT					.....

RECEPTION DESK WITH LOGO	FOLDING DISPLAY	LOUNGE PACKAGE
 <p>CHF 411.- Excl. VAT per item</p>	 <p>CHF 100.- Excl. VAT per item</p>	 <p>CHF 241.- Excl. VAT per set</p>
<p>Description:</p> <ul style="list-style-type: none"> <li>■ Straight reception desk, white &amp; lockable H110 x L100 x D46cm</li> <li>■ Logo on the front panel</li> </ul>	<p>Description:</p> <ul style="list-style-type: none"> <li>■ Cartigny Folding display in Plexiglass, A4 format H150 x L25 x D40cm</li> </ul>	<p>Includes:</p> <ul style="list-style-type: none"> <li>■ 1 Nendaz Cubic couch table in white wood</li> <li>■ 2 Avenche White artificial leather armchair</li> <li>■ 1 bin</li> </ul> <p>Available in black</p>
Qty	Qty	Colour Qty

For any other request, do not hesitate to contact us at [locastand@mathys.pro](mailto:locastand@mathys.pro)

The insurance of the equipment once delivered on the stand is the exhibitor responsibility. In case of damage or disappearance during the exhibition, replacement costs will be invoiced. See General Terms and Conditions of Mathys S.A.

**Prices are exclusive of 8% VAT and valid for the duration of the event. They will be applied to any order confirmed by Friday, June 9th 2017. Passed this date, all orders will incur a 20% surcharge and will be subject to availability.**



## EXHIBITOR DETAILS

Company name: .....

## Billing information

Contact: .....

.....

Email: .....

Email: .....

Please provide the e-mail address of the person who reconciles your invoices if different than contact's email.

Tel: .....

Tel: \_\_\_\_\_

Address: .....

Address: .....

Postcode: ..... City: .....

Postcode: ..... City: .....

Country: .....

Country: .....

The exhibitor expressly consents to the digital processing and transmission of its personal data received by Mathys Sa, and that this said data will be made available for purposes of direct advertising, including companies in which Mathys SA is a shareholder, within the limits of the law. Otherwise, thank you to check the following box: ☐

The payment of your order must be settled before the beginning of the exhibition.

BANK TRANSFER  
(IN CHF)

AMERICAN EXPRESS

□ MASTERCARD/EUROCARD

☐ VISA

| || || || || || || || || || || || || || || ||

Expiration date:  / 

Verification code: **UUU**

Cardholder's name :

Signature:

Full address of the cardholder:

**Bank details:** Credit Suisse, 1211 Genève 70

### Swiss Wire Transfer:

IBAN : CH44 0483 5016 1579 3100 0

CCP 80-500-04 / Clearing: 4835

**International Wire Transfer:**

IBAN : CH44 0483 5016 1579 3100 0

SWIFT : CRESCHZZ12G

Please reference Exhibition name & stand number so we can properly credit your account.

NB: Customers are responsible for any bank processing fees.

Date: .....

Signature: .....

- You may place your order by fax +41 22 306 40 10 or by email at [locastand@mathys.pro](mailto:locastand@mathys.pro).
- For every order below CHF 500.-, a lumpsum of CHF 35.- is invoiced for administration fee (including coordination & follow-up, ...).
- By submitting this form or ordering materials or services from Mathys, you agree to be bound by all our terms & conditions.





Interested in customizing  
your space?

Our team is available to help  
you with your project:

[locastand@mathys.pro](mailto:locastand@mathys.pro)  
[www.mathys.pro](http://www.mathys.pro)

**MATHYS**  
expressing your brand